

Regular Village Board Meeting – October 12, 2009

The following media were noticed relative to this meeting per the Open Meetings Law of the State of Wisconsin: The Ozaukee Press, Port Washington, WI; The Milwaukee Journal-Sentinel (Ozaukee-Washington Desk), Milwaukee, WI; The Sheboygan Press, Sheboygan, WI. In addition, a copy of the agenda was also posted at the following locations within the Village of Belgium: Belgium Village Hall, Belgium Post Office, Port Washington State Bank (Belgium Office), Harris Bank, N.A. (Belgium Office), and Belgium Hardware and Beverage.

Call to Order, Roll Call, Establishment of a Quorum:

President Kowalkowski called the meeting to order at 7:01 p.m. In attendance were Trustees Clemens Gottsacker, Jeffery Ritter, Ronald Weyker, Eric Wilkowski, and John Thiele. A vacant seat exits from former Trustee Dale Pfeifer. A quorum was declared established. Also in attendance were Atty. Gerald H. Antoine, County Supervisor Tom Winker, Daniel E. Birenbaum – DPW & Water Superintendent, Neil R. Anderson – Wastewater Superintendent, Jamie L. Cecil – Deputy Clerk-Treasurer, Frank Mayer – Building Inspector, Anna S. Krier, Cedar Grove – Belgium Area Schools: Jim Lautenschlaeger, John Hocking, Dan Zuelsdorf, Steven Shaw, Chad Hoopman, Aileen Dahlke, Jeff Thiel, David Nimmer W-J Niederkorn Library, Rick Aikins, Roger Rachuba, Joan Gottsacker, Matt Greely, P.E. - McMahon, Edwin Buechler, Carol Pomeday – The Ozaukee Press (7:10 p.m.), Joan L. Gottsacker (7:13 p.m.), Jamie Kleckner and Patrick Bodus (7:30 p.m.), Amy Rachuba (7:50 p.m.).

Open Meeting Law Compliance Check

This meeting is in compliance.

Pledge to Flag, Moment of Silence

Announcement of Closed Session (if any):

No Closed Session is scheduled this evening.

Clerk-Treasurer's Reports:

- Minutes
 - Approval of minutes of previous meeting(s) – July 13, 2009, August 10, 2009, September 14, 2009, September 28, 2009.
 - A motion was made by Trustee Weyker and seconded by Trustee Thiele to approve the minutes of July 13, 2009. The Village Board was polled: ayes – Gottsacker, Ritter, Kowalkowski, Weyker, Thiele; noes - none; abstain - Wilkowski . Motion carried.
 - A motion was made by Trustee Gottsacker and seconded by Trustee Weyker to approve the minutes of August 10, 2009. The Village Board was polled: ayes – Gottsacker, Ritter, Kowalkowski, Weyker, Thiele; noes - none; abstain - Wilkowski . Motion carried.
 - A motion was made by Trustee Gottsacker and seconded by Trustee Weyker to approve the minutes of September 14, 2009. The Village Board was polled: ayes – Gottsacker, Ritter, Kowalkowski, Weyker, Thiele; noes - none; abstain - Wilkowski . Motion carried.
 - A motion was made by Trustee Thiele and seconded by Trustee Weyker to approve the minutes of September 28, 2009. The Village Board was polled: ayes – Gottsacker, Ritter, Kowalkowski, Weyker, Thiele, Wilkowski; noes - none; abstain - none. Motion carried.
- Financial reporting.
 - Financial Statements will be issued upon receipt from our CPA's.

Review of Recent Correspondence:

None

Announcements/Input:

The following announcements and input will be discussed and possible action taken:

- Outstanding Volunteerism – Anna (Annette) Krier. President Kowalkowski presented Anna S. Krier a plaque for outstanding volunteerism to the Village of Belgium. Over the years she has been an Election Inspector, served on the Tree Board as well as volunteered for various office tasks.

- Ozaukee County Supervisor Input – Tom Winker was in attendance. He noted that interest income and sales tax income was down. He noted that county employees need to take a 3-day furlough to keep costs down. The county has 600 employees. Essential services will continue to have coverage. Discussion took place on various county activities. The county is all about taking care of people. Trustee Gottsacker encouraged the Village Board of Trustees to attend a County Board Meeting to experience it.

Carol Pomeday entered the meeting at 7:10 p.m.

Joan Gottsacker entered the meeting at 7:13 p.m.

- Presentation – Cedar Grove-Belgium Area School District Referendum
School Superintendent, Steven Shaw, and the Cedar Grove-Belgium Area School Board were in attendance to give a presentation to the Village Board and audience regarding the upcoming November 3 referendum. Two questions will appear on the ballot: 1) for borrowing \$20,700,000 for the purpose of paying the cost of constructing and equipping a new middle school utilizing solar and geothermal technology, constructing a technical education building, refinancing property for the new middle school site, remodeling and improvements to the existing middle school building to accommodate expansion of the elementary school into such space; and 2) borrow an amount not to exceed \$4,500,000 for the purpose of paying the cost of constructing and equipping a swimming pool at the new middle school and the conversion of the current pool into district education space.

Patrick Bodus and Jamie Kleckner entered the meeting at 7:30 p.m.

- Roger Rachuba – Webpage. Due to Roger's work schedule, he noted that the webpage should be done in November.
- Chamber of Commerce Input:
 - 1st Impressions with New Glarus, WI. No new information is available.
 - Update on projects. Trustee Gottsacker gave a report from the last meeting.
- Village Marshal/Ozaukee County Sheriff's Department Input
 - Update on 106 Lar-Ann Street. This topic was discussed. Atty. Antoine had prepared a memo relative to this situation dated July 8, 2009. A copy of the memo is to be forwarded to Trustee Wilkowski. Correspondence was also reviewed from Village Marshal Scott Brinkman regarding this property.
- Building Inspector Input
 - 316-318 E. Redding Circle Concerns. Frank Mayer noted that this property needs to be fixed and cleaned up. He thought the siding and a garage door is needed at bare minimum. President Kowalkowski was concerned about the silt fence breaking down and garbage. He wants some resolution to these issues.

Mr. Mayer reported that there were eleven small permits issued this month.

- ESLS Board Input:
Item skipped until Amy Rachuba attends the meeting.

Amy Rachuba entered the meeting at 7:50 p.m.

- Village Engineer Input:
 - Status – Well #2
 - Payment to Goldsmith Painting and Cleaning, Inc. Matthew Greely reviewed this project. There is not a Change Order #2 finalizing this project. Correspondence was reviewed from Goldsmith Painting and Cleaning, Inc., indicating that they are not willing to sign a change order for the Well #2 Pumphouse repairs due to the Liquidated Damages charges. A letter from Jeffrey Kellner, P.E. was reviewed and distributed as a reply to their letter. Discussion took place.
 - Park Plan Update. This process has not been defined to date.

Action Items:

- Operator's License. A motion was made by Trustee Gottsacker and seconded by Trustee Thiele to approve Operator's Licenses for the following individuals: Deborah A. Eischen, Jonas N. Maynard, Joshua Mulloy. The Village Board was polled: ayes –

Gottsacker, Ritter, Kowalkowski, Weyker, Thiele, Wilkowski; noes - none; abstain - none. Motion carried.

Jamie Kleckner appealed the Village Board's decision not to issue her an Operator's License. As a result of that appeal, the following motion was made: A motion was made by Trustee Thiele and seconded by Trustee Weyker to approve an Operator's License for Jamie Kleckner. The Village Board was polled: ayes – Gottsacker, Ritter, Kowalkowski, Weyker, Thiele, Wilkowski; noes - none; abstain - none. Motion carried.

Announcements/Input: (Continued):

- ESLS Board Input. Amy Rachuba was in attendance and reported on ongoing activities of the ESLS. A resolution that was to be on the agenda tonight was over sighted. This item will be placed on the November agenda. An October 1st email was sent indicating public hearings. ESLS was not on the agenda as it was emailed. The Town of Cedarburg has left the City of Cedarburg Library System.

Action Items (Returning To):

- Appointment of a replacement for Village Trustee vacancy. Discussion took place. Trustee Weyker suggested Alfred Krick to fill this vacancy. Trustee Thiele wanted background information on the last six Trustees. Trustee Wilkowski noted that he thought he would have to make a statement or answer questions prior to his appointment. A brief interview with each applicant was suggested. A motion was made by Trustee Gottsacker and seconded by Trustee Thiele to put together a Special Village Board Meeting to interview each of the six candidates and make a recommendation at that point. The Village Board was polled: ayes – Thiele, Wilkowski, Weyker, Kowalkowski, Ritter, Gottsacker; noes - none; abstain - none. Motion carried.
- Appraiser Contact. Three proposals were received by the Village for assessment services. Peters Assessment Service, Inc. Mequon, WI (\$9,300.00), Associated Appraisal Consultants, Inc., Appleton, WI (\$4,200.00), and Accurate Appraisal, LLC, Menasha, WI (\$4,500.00). Discussion took place. Additional language was indicated as needed for the Accurate Appraisal Proposal. A motion was made by Trustee Ritter and seconded by Trustee Wilkowski to enter into a four (4) year contract at \$4,500.00 per year with Accurate Appraisal, LLC. We reserve the right annually to terminate the contract by October 1 of each calendar year. The Village Board was polled: ayes – Gottsacker, Ritter, Kowalkowski, Weyker, Thiele, Wilkowski; noes - none; abstain - none. Motion carried.
- Variable Frequency Drive and High Efficiency Motor Purchase (recommended by the Sewer and Water Committee). Neil Anderson presented data for a Yaskawa Variable Speed Drive at a cost of \$1,618 from Vacuum Pump & Compressor, Inc. for the Wastewater Treatment Plant. A motion was made by Trustee Thiele and seconded by Trustee Wilkowski to approve a Yaskawa Variable Speed Drive for the Wastewater Treatment Plant not to exceed \$3,198.00 with applicable rebate creating an ending balance of \$1,618.00. The Village Board was polled: ayes – Gottsacker, Ritter, Kowalkowski, Weyker, Thiele, Wilkowski; noes - none; abstain - none. Motion carried.
- Attendance of Daniel Birenbaum and Neil Anderson at McMahon GIS Seminar on October 21, 2009. McMahon is offering a Client Workshop on October 21, 2009 on the topic of GIS in the Workplace. A motion was made by Trustee Ritter and seconded by Trustee Wilkowski to approve two employees to go to the McMahon workshop on October 21, 2009. The Village Board was polled: ayes – Gottsacker, Ritter, Kowalkowski, Weyker, Thiele, Wilkowski; noes - none; abstain - none. Motion carried.

Miscellaneous Matters:

The following matters will be discussed and possible action taken:

- Status – Spring Street repaving. Completed. The contractor took 1-1/2" off and put 2" on.
- Status – The Ardennes II Subdivision. Mastercraft Builders have contracted Greg Wagner to repair the bad spots. Their finance of the repair is the hold up at this point.
- Status – Heritage Park
 - Park Development Status - None
 - Heritage Park Subdivision
 - Status of sink holes. Atty. Antoine noted the history of this situation.
 - Reseeding – Heritage Park. At the end of November, the DPW is to spread the seed. Cost will be \$2,352.92. This is a budgeted item.

- Status – Luxembourg American Cultural Center. The punch list was discussed. The only existing issue is the north retention pond leak.
- Status – Sanitary Sewer Manhole repair. Daniel Birenbaum and Paul Bley inspected the manholes in question and one is leaking. Item to be removed from the agenda until spring.
- Mid-Moraine Municipal Association Dinner Meeting, Belgium hosts, Oct. 28. Trustees and staff were encouraged to attend. Each person is to pay their own way.
- Dumpster request – Peiffer Oil & Propane. Peiffer Oil and Propane has requested a dumpster at their new business location at 480 S. Royal Avenue and vacate the dumpster at their old location of 810 South Avenue. A motion was made by Trustee Gottsacker and seconded by Trustee Thiele to approve a dumpster for Peiffer Oil and Propane for 480 S. Heritage Street. The Village Board was polled: ayes - Thiele, Wilkowski, Weyker, Kowalkowski, Ritter, Gottsacker; noes - none ; abstain - none. Motion carried.
- Lake Hills Park – Security Light. Daniel Birenbaum presented costs not to exceed \$300.00 for a decorative street light for a security light at Lake Hills Park. Daniel will create a light out of existing parts. A motion was made by Trustee Weyker and seconded by Trustee Thiele to approve a security light at Lake Hills Park not to exceed \$300.00. The Village Board was polled: ayes - Thiele, Wilkowski, Weyker, Kowalkowski, Ritter, Gottsacker; noes - none; abstain - none. Motion carried.

Committee/Staff Reports:

- Clerk-Treasurer Input: October 20th will be a demonstration of Miscellaneous Invoicing. Trustee Wilkowski will be attending the demonstration.
- DPW & Water Superintendent Input: Daniel Birenbaum reported that Dan Gotcha did not want the mini storm sewer last year but now he would like one. Estimate cost ranges between \$500 to \$600. Daniel will get an actual quote and monies must be paid upfront.
- General Government and Finance Committee: November 4 (tentatively) Budget Workshop, November 3 Election, November 2 Sewer & Water Committee. October 26 (or during that week) Paul Corson to provide information third quarter information. Christmas lighting is to be sent to the Village Board. \$1.25 per light is the cost. And a Focus on Energy pay back is \$250.00 with an annual energy savings of \$100.00 vs. \$600.00. The savings could be seen the first year. Daniel Birenbaum would like to do this project this year.
- Protection of Personnel and Property Committee: Clerk-Treasurer Mueller suggested that the Protection of Personal and Property Committee review the insurance renewal form. Trustee Gottsacker is to schedule a meeting for insurance renewal.
- Health and Sanitation Committee: Trustee Ritter reviewed a complaint on putting garbage out early. The Village Marshal had the complaint relative to a skunk spraying a dog due to garbage standing out the night before. Discussion took place on containers for carts for garbage.
- Sewer and Water Committee: Sump pump connections in older homes in the Village are to take place. It was questioned if we should hire a part-time employee. A resolution had gone to the Plan Commission to review and recommend impact fees for municipal owned buildings. GIS has been forwarded to the budget.
- Streets and Electric Committee: The September 28th Streets and Electric Committee meeting was tabled as Trustee Wilkowski was just appointed to the Village Board. Meeting will take place on October 26th.
- Parks, Recreation, and Forestry Committee: Items were already discussed – reseeding and light.
- Plan Commission. The Anderson house on Rose Lane was discussed and how requiring a survey may be needed for errors in plats of survey.
- School District Report. There will be a School Board Meeting on Wednesday evening.
- Mid-Moraine Municipal Legislative Committee Report: Meeting Wednesday at Village of Jackson.
- Tree Board Report: Jamie Cecil noted that the Tree Board meeting date has been changed to the first Wednesday of the month. She also explained the grant packet she submitted.

Finances:

- Approval of payment of bills: A motion was made by Trustee Gottsacker and seconded by Trustee Thiele to pay bills submitted subject to availability of funds. The Village Board

was polled: ayes - Thiele, Wilkowski, Weyker, Kowalkowski, Ritter, Gottsacker; noes - none; abstain - none. Motion carried.

Other:

Edwin Buecher was in attendance relative to his temporary right-of-way and problems he is encountering. Discussion took place. He noted that "someone needs to get me an easement someplace". A permanent easement exists for utilities.

Adjourn:

A motion was made by Trustee Gottsacker and seconded by Trustee Thiele to adjourn at 10:08 p.m. The Village Board was polled: ayes - Thiele, Wilkowski, Weyker, Kowalkowski, Ritter, Gottsacker; noes - none; abstain - none. Motion carried.

Respectfully submitted,

Lila M. Mueller, CMC
Village Clerk-Treasurer