

Regular Village Board Meeting – May 12, 2008

The following media were noticed relative to this meeting per the Open Meetings Law of the State of Wisconsin: The Ozaukee Press, Port Washington, WI; The Milwaukee Journal-Sentinel (Ozaukee-Washington Desk), Milwaukee, WI; The Sheboygan Press, Sheboygan, WI. In addition, a copy of the agenda was also posted at the following locations within the Village of Belgium: Belgium Village Hall, Belgium Post Office, Port Washington State Bank (Belgium Office), Wisconsin State Bank (Belgium Office), and Belgium Hardware and Beverage.

Call to Order, Roll Call, Establishment of a Quorum:

President Schommer called the meeting to order at 7:03 p.m. In attendance were Trustees Dale Pfeifer, Tom Vodicka, Ronald Weyker, Clem Gottsacker; absent: Trustees Ellen Lukas and Jeffery Ritter. A quorum was declared established. Also in attendance were Atty. Gerald H. Antoine, Daniel E. Birenbaum – DPW & Water Superintendent, Neil R. Anderson – Wastewater Superintendent, Jamie L. Cecil - Deputy Clerk-Treasurer, Mark Cecil – Deputy Village Marshal, Fred Utech – President - Belgium Area Chamber of Commerce, Rosemary Bruss – Ozaukee Fitness, Bill Schanen – Ozaukee Press, Neil Tiziani – Ansay Development, Al Krick, Jeff Thiel, Kevin Wester – Luxembourg Cultural Society (7:10 p.m.).

Open Meeting Law Compliance Check:

This meeting is in compliance

Pledge to Flag, Moment of Silence

Announcement of Closed Session (if any)

No closed session will take place this evening.

Clerk-Treasurer's Reports:

- Minutes
 - Approval of minutes of previous meeting(s): A motion was made by Trustee Vodicka and seconded by Trustee Gottsacker to approve the minutes of the Regular Village Board Meeting of April 14, 2008 as presented. The Village Board was polled: ayes – Pfeifer, Vodicka, Weyker, Schommer, Gottsacker; noes – none; abstain – none. Motion carried.
- Financial reporting
 - Final Financial Statements for 2007 for the General Fund and TIF were distributed. A motion was made by Trustee Weyker and seconded by Trustee Pfeifer to approve the Financial Reports as presented. The Village Board was polled: ayes – Pfeifer, Vodicka, Weyker, Schommer, Gottsacker; noes – none; abstain – none. Motion carried.

Review of Recent Correspondence:

- Unison re: Cell Tower. In past years we have also received the same inquiry and the Village Board deemed it not to be in our advantage to have them involved. The Clerk-Treasurer has attempted to reach them several times to see if the terms have changed with no response. No action.
- Employers Dental Trust – premium increase. We were advised on May 1, 2008, that our premiums would increase 9.0% effective July 1, 2008 (Employee \$41.74; Employee with Family \$109.65). A motion was made by Trustee Weyker and seconded by Trustee Pfeifer to approve the increase in dental insurance premium. The Village Board was polled: ayes – Pfeifer, Vodicka, Weyker, Schommer, Gottsacker; noes – none; abstain – none. Motion carried. Trustee Weyker noted that we need to look at competitive carriers prior to next year's renewal.
- Time Warner Cable Gross Revenue Statement. The Village of Belgium Gross Revenues for the period ending December 31, 2007, was \$361,841.00.
- WI DNR Recycling Grant Award. A notice was received on April 11, 2008, stating that the Village was awarded \$8,775.60 for the year 2008.

President Schommer thanked the Belgium Community Club for their success at the Refreshment Stand during the Rummage Sale last weekend.

He also thanked the Belgium Area Chamber of Commerce for their participation in the Ground Breaking Ceremony at Harrington Beach State Park for the camping development. Fifty-sixty people were in attendance. Food was provided by Subway and Belgium Village Market. It is estimated that the park will attract at least double the visitors that it currently does. This should help stimulate the Village of Belgium retail economy.

Announcements/Input:

The following announcements and input will be discussed and possible action taken:

- Belgium Area Chamber of Commerce. Fred Utecht, President, was present. He invited the Belgium Village Board to participate in an overview question and answer session at their next meeting on Wednesday, June 4, 2008.
- Village Marshal/Ozaukee County Sheriff's Department Input. No one was present representing the Ozaukee County Sheriff's Department. Mark Cecil, Deputy Village Marshal, was in attendance. He noted that the Village Marshals are working on dog licensing, abandoned cars, etc. President Schommer thanked the Ozaukee County Sheriff's Department and the Village Marshals for keeping crime to a minimum.
- Building Inspector's Report. Frank Mayer was not in attendance.
- Village Engineer Input. Neil Anderson and Daniel Birenbaum will be meeting with Tom Vic, P.E., of McMahon Associates tomorrow regarding the Main Lift Station.
- Ozaukee County Supervisor Input. Tom Winker was not in attendance.

Action Items:

- Operator's Licenses. A motion was made by Trustee Pfeifer and seconded by Trustee Gottsacker to approve an Operator's License for James Blick. The Village Board was polled: ayes – Pfeifer, Vodicka, Weyker, Schommer, Gottsacker; noes – none; abstain – none. Motion carried.

Clerk-Treasurer Mueller noted that no response was received from the letter written to Abagayle Bruce who was denied a license last month.

- Action of Building Permit Fees. A motion was made by Trustee Weyker and seconded by Trustee Gottsacker to implement Item C (Proposal #2 up to and including 120 sq. ft.) whereby all sheds/accessory buildings 120 square feet and under would have a total fee of \$67.50 (Building Permit \$30.00, Plan review \$17.50, Final Inspection \$20.00). The Village Board was polled: ayes – Pfeifer, Vodicka, Weyker, Schommer, Gottsacker; noes – none; abstain – none. Motion carried.

A motion was made by Trustee Weyker and seconded by Trustee Pfeifer to change the fee charged for State Tag to \$11.00 plus state fee. The Village Board was polled: ayes – Pfeifer, Vodicka, Weyker, Schommer, Gottsacker; noes – none; abstain – none. Motion carried.

- Arbor Day Proclamation. President Donald J. Schommer proclaimed May 26, 2008 as Arbor Day in the Village of Belgium.
- Resolution #11-08 – C.S.M. Phoenix Properties, LLC. The C.S.M. created 2 lots and one outlot along Park Street. Daniel E. Birenbaum noted that the storm sewer lateral has been moved in Lot #1 of this C.S.M. but water and sewer laterals may not exist to these lots which will be an owner/developer responsibility. This information had been provided to Neil Tiziani. Resolution #11-08 was introduced by Trustee Weyker. A motion to adopt Resolution #11-08 was made by Trustee Pfeifer and seconded by Trustee Gottsacker. . The Village Board was polled: ayes – Pfeifer, Vodicka, Weyker, Schommer, Gottsacker; noes – none; abstain – none. Motion carried.

Miscellaneous Matters:

The following matters will be discussed and possible action taken:

A motion was made by Trustee Weyker and seconded by Trustee Vodicka to amend the agenda and move to item j) at this time. The Village Board was polled: ayes – Pfeifer, Vodicka, Weyker, Schommer, Gottsacker; noes – none; abstain – none. Motion carried.

- Use of Tennis Courts for Children's Tennis Club sponsored by Ozaukee Fitness. Rosemary Bruss, Ozaukee Fitness, was in attendance. She proposed the Children's Tennis Club on Tuesday and Thursday from June 17 to August 7 between the hours of 10 a.m. to 2 p.m. for children ages 5 through 14. This club would be open to the public with a

fee of between \$20-\$30 for the 4 weeks. A Certificate of Insurance would be required naming the Village of Belgium as an added insured. The Tennis Courts would be reserved on Tuesday and Thursday between 10 a.m.-2 p.m. for the club. Signage on the tennis courts fence should be displayed stating the reservation of dates and times. A motion was made by Trustee Gottsacker and seconded by Trustee Vodicka to allow Ozaukee Fitness use of the tennis courts between the dates of June 17-August 7 on Tuesday and Thursday between the hours of 10 a.m. – 2 p.m. provided they provide insurance. The Village Board was polled: ayes – Pfeifer, Vodicka, Weyker, Schommer, Gottsacker; noes – none; abstain – none. Motion carried.

- Status – The Ardennes II Subdivision. Street trees and final lift of asphalt are needed. Atty Antoine will contract Nancy Washburn.
- Status – Maple Lawn, Phase #5 Subdivision. Nothing
- Status – Maple Lawn, Phase #6 Subdivision. Nothing
- Status – Heritage Park Subdivision.
 - Punch list items: President Schommer, Atty. Antoine, Daniel Birenbaum, and Lila Mueller met with Neil Tiziani on May 8, 2008, at Heritage Park for a walk through review. Final lift of asphalt and street trees are needed. The pond must be installed and completed by June 21, 2008 or the Village will use their Letter of Credit to complete it. TP Concrete will install sidewalks as houses are built.
- Status – Luxembourg Cultural Center & Development. Kevin Wester was in attendance representing the Luxembourg American Cultural Society. The cultural center building is under construction. Wester is helping to finalize construction contracts for the remaining construction work using local contractors and in kind bids. During Luxembourg Fest week, as construction will not be completed, tours and viewings will take place. Paulus Construction will do the mason work for the barn portion of the building at the direction of a Luxembourg delegation. Grand Opening is planned for 2009.

On Friday, Dr. Ellsworth Brown, Executive Director, of the WI State Historical Society will be in Belgium.

Kevin noted that the Luxembourg Cultural Society has grown from 21 charter members to 630 members currently. It is anticipated that the group could grow with 1,000 plus members from the USA and around the world.

On June 1st, the research center in Port Washington will be moving to Belgium. This will be located at 775 Main Street in the old bank building until the new structure is completed.

Kevin is also with the Ozaukee Tourism Council and hopes to draw people to Belgium.

Neil Tiziani was questioned relative to the development of the area. He said after the infrastructure is completed, the market square (retail) would conceptually be the next building project. Senior housing is being provided by Horizon.

- Status – Camelot Development - Nothing
- Status – Kiosk near Ozaukee Interurban Trail. The Plexiglas is up. Clerk-Treasurer is working on the locator map. Benches are needed
- Street Tree Status. June 3rd the next Tree Board Meeting.
- Water Tower #1 issues status. Daniel Birenbaum reported that the leak was repaired in Water Tower #1. Several options are available: 1) drain the tower in winter and don't use it or 2) purchase a mixing system for approximately \$75,000 that keeps the water moving so freezing is a minimal. The system runs on solar power. If option #1 is used, it would cost annually approximately \$6,000 to clean and disinfect the tower. The cost could be included in our General Maintenance Contract with Utility Service.
- Service Door and frame replacement – Village Hall Meeting room. Two quotes were received. Reliant Glass & Door Systems, Sheboygan, WI, quoted \$1,818.00 while Builders Hardware and Hollow Metal, Inc, Menomonee Falls, WI, quoted \$1,462.00. A motion was made by Trustee Weyker and seconded by Trustee Vodicka to proceed with the quotation from Builders Hardware and Hollow Metal, Inc. not to exceed \$1,462.00. The Village Board was polled: ayes – Pfeifer, Vodicka, Weyker, Schommer, Gottsacker; noes – none; abstain – none. Motion carried.
- Fencing at Heritage Park for baseball fields. Daniel Birenbaum presented a quotation from Munson Fence Division of Munson, Inc. for Backstop Fence 60' (20' x 20' x 16' H)

and Sideline and Outfield Fences (520 In. ft. of 6' high outfield and 200 In. ft. of 8 ft high sideline chain link fence). Labor and materials were \$18,160 each or a combined total of \$34,960.00. The cost raised \$4,000 since 2006. The quote is good for 24 days. Dan was instructed to hold this and obtain another quote.

- Discussion on proposed ordinance – Play Equipment and Basketball Hoop. Atty. Antoine explained to the Village Board that the Village Marshal and Deputy Village Marshal needed some assistance on enforcement of basketball hoops overhanging parkways, people playing in the street and playing with toys in the streets. Atty. Antoine to come back with a proposed ordinance.
- Purchase of a manhole cover mover. Daniel Birenbaum explained the need for a manhole cover mover. He is seeking a second quote.
- Oxidation Ditch Drive repair. While Neil Anderson was on vacation the oil pump drive shaft broke inside of the gear box. This is a critical component. It must be repaired. The reason for the breaking is either a defective part or not operating often enough. Energenecs, Inc. estimated the repair cost to be \$5,700 for the gear box and approximately \$1,500 for labor. The staff is to assist to cut down labor costs. Neil suggested taking funds from the Equipment Replacement Fund. A motion was made by Trustee Vodicka and seconded by Trustee Weyker to authorize the estimated cost of \$5,700 for the gear box parts and \$1,500 labor to repair the Oxidation Ditch drive. The Village Board was polled: ayes – Pfeifer, Vodicka, Weyker, Schommer, Gottsacker; noes – none; abstain – none. Motion carried.
- DPW Summer Hours. Daniel Birenbaum requested summer hours for the DPW staff: Memorial Day to Labor Day Monday-Thursday 6:30 a.m.-3:30 p.m., Friday 6 a.m. to noon. Regular hours for the balance of the year are Monday-Thursday 7:00 a.m.-3:30 p.m., Friday 6 a.m. -2:30 p.m. A motion was made by Trustee Gottsacker and seconded by Trustee Weyker to approve the summer hours. The Village Board was polled: ayes – Pfeifer, Vodicka, Weyker, Schommer, Gottsacker; noes – none; abstain – none. Motion carried.
- UW-GB Clerk Institute – Deputy Clerk-Treasurer. Jamie L. Cecil is requesting to attend the UW-GB Clerk's Institute in July. The anticipated cost is \$844.00. Jamie is the recipient of a national scholarship from Municipal Clerks Education Foundation in the amount of \$300.00. Annually the WI Clerk's Association also provides a first year student with a \$50.00 scholarship. Anticipated expenditure is approximately \$500.00. A motion was made by Trustee Weyker and seconded by Trustee Pfeifer to approve Jamie's attendance at the UW-GB Clerk's Institute at an approximately cost of \$500.00. The Village Board was polled: ayes – Pfeifer, Vodicka, Weyker, Schommer, Gottsacker; noes – none; abstain – none. Motion carried.

Committee/Staff Reports:

- Clerk-Treasurer Input: Nothing
- DPW & Water Superintendent Input: The new John Deere Tractor is at the Village Hall this evening for inspection. The woodpile that was a problem has been removed. Dan had a concern regarding the Lar-Ann Street property that had a car fire that melted siding.
- General Government and Finance Committee: Nothing
- Protection of Personnel and Property Committee: Nothing
- Health and Sanitation Committee: Trustee Lukas was absent. We need to start the bidding process for the Garbage and Recycling Contract. Dan Birenbaum noted that the new Recycling Center hours are working out great. Many positive comments.
- Sewer and Water Committee: Nothing
- Streets and Electric Committee: Trustee Ritter was not in attendance.
- Parks, Recreation, and Forestry Committee: Stadium dirt is coming in June. Sod is coming tomorrow for Community Park. A drain has been installed to help prevent future grass burn out in this area. The score board had been relocated.
- Plan Commission: President Schommer attended a meeting of the Ozaukee County Economic Development Corporation and expressed the positive nature of the meeting.
- School District Report: Various listening sessions are starting this week. Everyone is encouraged to attend to help obtain a school in the Village of Belgium.
- Mid-Moraine Municipal Legislative Committee Report: Dinner meeting - Mid-Moraine Meeting is scheduled from May 28 at the City of Hartford. Trustee Gottsacker noted that the Legislative Committee Meeting will be held on May 14th at Village of Jackson. These are the last meetings of the year.

- Tree Board Report: Jamie Cecil reported on the last meeting. She indicated that the Tree Board has elected to have an Arbor Day. She is pursuing grants. Jamie questioned how to proceed with inactive members. It was suggested that Daniel Birenbaum come to the next meeting relative to trees in the park. The next meeting is June 3rd.

Trustee Vodicka brought up the tree on the Village Hall/Belgium Fire Department property that is growing into the wire and catching flags. A motion was made by Trustee Vodicka and seconded by Trustee Gottsacker to remove the tree at the Village Hall. The Village Board was polled: ayes – Pfeifer, Vodicka, Weyker, Schommer, Gottsacker; noes – none; abstain – none. Motion carried.

Finances:

Approval of payment of bills: A motion was made by Trustee Weyker and seconded by Trustee Pfeifer to approve payment of the bills subject to availability of funds. The Village Board was polled: ayes – Pfeifer, Vodicka, Weyker, Schommer, Gottsacker; noes – none; abstain – none. Motion carried.

Adjourn:

A motion to adjourn at 8:58 p.m. was made by Trustee Pfeifer and seconded by Trustee Gottsacker. The Village Board was polled: ayes – Pfeifer, Vodicka, Weyker, Schommer, Gottsacker; noes – none; abstain – none. Motion carried.

Respectfully submitted,

Lila M. Mueller, CMC
Village Clerk-Treasurer