

Village of Belgium Tree Board – October 6, 2009

The following media were noticed relative to this meeting per the Open Meeting Law of the State of WI: The Ozaukee Press, Port Washington; The Milwaukee Journal (Ozaukee and Washington Desk); The Sheboygan Press, Sheboygan. In addition, a copy of the agenda was also posted at the following locations within the Village of Belgium: Belgium Village Hall, Belgium Post Office, Port Washington State Bank (Belgium Office), Harris Bank (Belgium Office) and Belgium Hardware and Beverage.

Call to Order, Roll Call, Establishment of a Quorum:

Chairperson Rich Howells called the meeting to order at 6:43 p.m. Present were Board Members Anna Krier, Tom Peterik, Kevin Wirtz, Roger Rachuba and Trustee Jeff Ritter. A quorum was declared established. Absent was Dianna Otto.

Open Meeting Law Compliance Check

Yes, this meeting is in compliance.

Pledge to Flag, Moment of Silence

It was announced that Tree Board Member Sandy St. Peter had passed away on October 5, 2009. The moment of silence was dedicated to Sandy and her family.

Announcements:

None

Action Items:

- **Minutes Approval – August 3, 2009** – A motion was made by Rich Howells, seconded by Tom Peterik to approve the minutes as presented. Approved unanimously. Motion carried.
- **Approval of Attendance for October 20th Class on Emerald Ash Borer** - Chairperson Rich Howells would like to attend this class at a cost of \$15. A motion was made by Kevin Wirtz, seconded by Roger Rachuba to approve Rich Howells attending the class. Approved unanimously. Motion carried.
- **iPod Purchase** - Rich Howells presented the idea to purchase an iPod in order to have a handheld device that could be taken onsite to identify trees. Discussion took place. Further research will be done to determine if there is an available laptop that might give more functionality. Roger Rachuba will check into IBM's laptop donation policy. No action was taken.
- **Meeting Schedule** - Discussion took place regarding having a meeting once a month instead of every other month. The day of the month was also discussed. In order to encourage more attendance and avoid conflicts with other meetings at Village Hall Wednesday's were chosen. A motion was made by Roger Rachuba, seconded by Kevin Wirtz to change the Tree Board meeting date to the first Wednesday of each month. The next meeting will be November 4, 2009. Approved unanimously. Motion carried.
- **Volunteer Time** - Chairperson Howells requested that each Tree Board member put in one hour of volunteer time a month. It was suggested that Chairperson Howells email a listing of tasks that need to be completed so that Tree Board Members know what work is needed.

- **Chestnut Street Tree Pruning - Update** - Rich Howells updated the Tree Board on the status of the trees. He plans to prune the trees after the leaves fall. Kevin Wirtz noted that if the project is started in late October he may be available on a Saturday.
- **Discuss Budget** - The items on the Budget were discussed. It was noted that the 2010 Tree Board Budget has already been approved by the Village Board. Deputy Clerk-Treasurer Cecil explained that she has sent in the grant application and is expecting to hear back in mid-December regarding funding.
- **Discuss 1 Year Plan** - The 1 Year Plan was discussed. It was noted that monthly meetings are expected to greatly assist the Tree Board in accomplishing their goals.

Miscellaneous Matters:

- **Tree Staking at Jer-Mar Road Update** - Chairman Howells reported that he has completed staking all trees. Only one tree has died since being planted in spring.
- **Median and Flowerbed** - The median at the entrance of the Village near I-43 was discussed. In August, Chairperson Howells installed edging to define the flowerbed. As the median is very visible, he suggested hiring a professional to spray for weeds and fertilize the median. In early April 2010, annuals will be planted in a red, white and blue theme. A motion was made by Kevin Wirtz, seconded by Rich Howells to approve the suggested maintenance of the median. Approved unanimously. Motion carried.

Adjournment:

A motion was made by Roger Rachuba and seconded by Rich Howells to adjourn the Tree Board at 7:59 p.m. Approved unanimously. Motion carried.

Respectfully submitted,

Jamie L. Cecil
Deputy Clerk-Treasurer