

Tree Board – October 6, 2008

The following media were noticed relative to this meeting per the Open Meeting Law of the State of WI: The Ozaukee Press, Port Washington; The Milwaukee Journal (Ozaukee and Washington Desk); The Sheboygan Press, Sheboygan. In addition, a copy of the agenda was also posted at the following locations within the Village of Belgium: Belgium Village Hall, Belgium Post Office, Port Washington State Bank (Belgium Office), Harris Bank (Belgium Office) and Belgium Hardware and Beverage.

Call to Order, Roll Call, Establishment of a Quorum:

Chairperson Dianna Otto called the meeting to order at 6:57 p.m. Present were Tree Board Members Tom Peterik, Dale Pfeifer and Kevin Wirtz. Absent was Donald Gotcher, Anna Krier, Sandra St. Peter. A quorum was declared established. Also present was Richard Howells.

Open Meeting Law Compliance Check

Yes, this meeting is in compliance.

Pledge to Flag, Moment of Silence

Announcements:

None

Action Items:

- **Chestnut Street Tree Trimming Update** - Kevin Wirtz updated the Tree Board on the trimming he did on the trees near the ball diamond along Chestnut Street. Kevin noted the trees should not have to be trimmed again for two years and it took him about 90 minutes to trim the trees. Kevin was thanked by the Tree Board for his efforts.
- **Master Gardeners Training Reimbursement** - Chairperson Dianna Otto informed the Tree Board of a class she is currently taking weekly from the Ozaukee County Master Gardeners Club. She is hopeful that she will be able to encourage the Master Gardeners Club to work on a project in Belgium. The cost of the class is \$165. A motion was made by Kevin Wirtz and seconded by Tom Peterik to approve the reimbursement to Dianna Otto in the amount \$165 for the class. The Tree Board was polled: ayes – Wirtz, Otto, Peterik; noes – none; abstain – none. Motion carried.
- **Rain Garden Grant Proposal** - Information from Geoff Schramm of the Ozaukee County Land Management Department was presented. Discussion ensued. The Tree Board felt that in 2009 the main focus of the Tree Board needs to be trees. A motion was made by Kevin Wirtz and seconded by Dianna Otto to invite Mr. Schramm to give a presentation in the future with any other possible grants. The Tree Board was polled: ayes – Wirtz, Otto, Peterik; noes – none; abstain – none. Motion carried.
- **Budget 2009** - Discussion regarding the 2009 Budget took place. A

motion was made by Dianna Otto and seconded by Kevin Wirtz to add a line item of \$500 for Grant Matching Funds. The Tree Board was polled: ayes – Wirtz, Otto, Peterik; noes – none; abstain – none. Motion carried.

- **Minutes Approval** - A motion was made by Dianna Otto and seconded by Kevin Wirtz to approve the minutes as presented for the June 2, 2008 and the August 4, 2008 Tree Board Meetings. The Tree Board was polled: ayes – Wirtz, Otto, Peterik; noes – none; abstain – none. Motion carried.

A motion was made by Dianna Otto and seconded by Kevin Wirtz to combine items in the budget and adopt in its entirety. The Tree Board was polled: ayes – Wirtz, Otto, Peterik; noes – none; abstain – none. Motion carried.

It was noted by Kevin Wirtz that he will type up the budget on the form which was used last year for presentation to the Village Board.

- **Street Tree Purchase Order** - Discussion took place. Mr. Richard Howells is willing to assist the Tree Board in street tree planting. The Tree Board noted they are grateful for his willingness to help. A motion was made by Kevin Wirtz and seconded by Dianna Otto to authorize Mr. Howells to assess which street trees are deficient or missing, create a list of such trees, and oversee the planting of replacement Trees in an amount not to exceed \$2,500. The Tree Board was polled: ayes – Wirtz, Otto, Peterik; noes – none; abstain – none. Motion carried.

Miscellaneous Matters:

- **Heritage Park** - Discussion took place. Kevin Wirtz noted the concession stand will most likely be built in spring 2009. It was further noted that the Tree Board had previously advised the Village Board to contact a professional landscaper to plan the park plantings. No action was taken.
- **Community Park Tree Trimming Update** - Deputy Clerk-Treasurer Cecil has met with two trimming services and is waiting for estimates. They will be presented to the Tree Board when they are available. The Tree Board noted that upon their inspection the mature Maple tree near the batting cage in Community Park, the mature ash tree south of the concession stand and the mature trees east of the playground do NOT need to be cut down. At this time there are no trees in Community Park that should be cut down. It was further noted that Village President Donald Schommer had stated at the last meeting on August 4, 2008, that the Tree Board would be consulted before cutting any trees down.
- **Tree Board Membership** - Mr. Richard Howells presented a letter of interest in being appointed to the Tree Board. Mr. Howells was active earlier this year in helping to maintain the median flower bed. A motion was made by Tom Peterik and seconded by Kevin Wirtz to recommend Mr. Howells for appointment by the Village President to the Tree Board. The Tree Board was polled: ayes – Wirtz, Otto, Peterik; noes – none;

- abstain – none. Motion carried.
- **Tree City USA update** - Deputy Clerk-Treasurer Cecil updated the Tree Board that she is continuing to pursuing the Tree City USA designation. She has been working on the application and is gathering the needed information on projects completed throughout 2008. It looks very possible to meet the requirements. She did note the Tree Board may want to purchase an extra sign as they are only given two signs upon the award of the Tree City USA designation.

Adjournment:

A motion was made by Tom Peterik and seconded by Kevin Wirtz to adjourn the Tree Board at 8:38 p.m. The Tree Board was polled: ayes – Wirtz, Otto, Peterik; noes – none; abstain – none. Motion carried.

Respectfully submitted,

Jamie L. Cecil
Deputy Clerk-Treasurer