

Belgium Tree Board – April 7, 2010

The following media were noticed relative to this meeting per the Open Meetings Law of the State of Wisconsin: The Ozaukee Press, Port Washington, WI; The Milwaukee Journal-Sentinel (Ozaukee-Washington Desk), Milwaukee, WI; The Sheboygan Press, Sheboygan, WI. In addition, a copy of the agenda was also posted at the following locations within the Village of Belgium: Belgium Village Hall, Belgium Post Office, Port Washington State Bank (Belgium Office), Harris Bank, N.A. (Belgium Office), and Belgium Hardware and Beverage.

Call to Order, Roll Call, Establishment of a Quorum:

Chairman Richard Howells called the meeting to order at 6:40 p.m. In attendance were Thomas Peterik, Roger Rachuba, Kevin Wirtz and Anna Krier. A quorum was declared established.

Open Meeting Law Compliance Check:

This meeting is in compliance.

Pledge to Flag, Moment of Silence

Announcements/Input:

The following announcements and input will be discussed and possible action taken:
None

Action Items:

- Approval of Minutes – February 3, 2010: A motion was made Richard Howells and seconded by Kevin Wirtz to approve the minutes of February 3, 2010 as written. The Tree Board was polled: ayes – Peterik, Howells, Rachuba, Wirtz, Krier. Motion carried.
- Vote on two (2) new Tree Board Members: Kimberly Sells, 224 Tower Drive, submitted a letter of interest in serving on the Tree Board. Don Gotcha had indicated an interest but has not submitted a letter. Sandy St. Peter and DeDe Otto's seats need to be filled. DeDe Otto indicated that she would be a member until a replacement could be found. A motion was made by Richard Howells and seconded by Roger Rachuba to recommend appointment of Kimberly Sells to the Tree Board. The Tree Board was polled: ayes – Peterik, Howells, Rachuba, Wirtz, Krier; noes – none; abstain - none. Motion carried.

It was further noted that Kimberly Sells would help develop landscaping for the median strip planting area and Village Hall flower beds and sign area.

- Laptop Information – Roger Rachuba. Roger did not purchase a laptop and indicated that perhaps a notebook could be purchased for under \$300.00 and incorporate a sign out program. A motion was made by Richard Howells and seconded by Kevin Wirtz to proceed to purchase a notebook at a cost up to \$300.00 with capital previously discussed. The Tree Board was polled: ayes – Peterik, Howells, Wirtz, Krier; noes – none; abstain – Rachuba. Motion carried.

- Community Education (Arbor Day): April 24th at 9 a.m. Arbor Day will be celebrated at Community Park. The topic of Arbor Day is “Trees are Terrific and Energy Wise”.

On April 24th at 8 a.m. Pleasantview Nursery will demonstrate how to plant a tree properly followed by the DNR award for Tree City USA.

Free tree information is available through Ozaukee County.

It was noted that Kevin Wirtz and Lila Mueller will be out of town on that date.

- Assign Tasks:
 - Kevin Wirtz and Roger Rachuba are to provide cookies. Juice and cookies are to be served. Hot chocolate is to be served in addition or to replace juice if the weather is cold. Kevin Wirtz was in charge of refreshments, obtaining cups, etc. with Roger Rachuba as a back-up.
 - Free saplings will be distributed. Richard Howells had ordered the trees that are to be received on April 22nd. Ideas for identification of trees were discussed. Richard Howells indicated that a I.D. tag for each sapling would be good. He would take care of tagging the 100 trees.
 - Activity to include a Tree Game for children. Kevin Wirtz to arrange for the tree huggers to assist with the game.
 - Tree planting at Community Park is to take place with a 2” red maple tree as a memorial to Sandy St. Peter. Signs for the memorial are being made up. The tree is to be purchased from Pleasantview Nursery. This tree will be the last tree to be planted in this park. Thomas Peterik is to give a talk reflecting on Sandy St. Peter.
 - Possible pass out of flyers that Jamie Cecil has as well as other handouts and brochures were discussed.
- Up-date Community and Park Plan for Urban Forestry: Richard Howells reported that at the last Parks, Recreation and Forestry Committee Meeting, \$2,000 was designated for trees at Heritage Park. The Committee wanted trees with “instant shade”. Eight trees with a trunk of 4-5” thick would cost \$400.00/each. Digger Hotline and Danny are to mark utilities. The trees will be bare roots in stead of bagged and bur lapped. Planting is estimated to begin at the beginning of next week. The sooner, the better ... plant before hot weather begins.
- Review of Tree Board Policies/Procedures:
 - Thomas Peterik and Kevin Wirtz were delegated with the task of reviewing and bring back suggested up-dates to the Tree Board Policies and Procedures. It was recommended to review this gradually.

Kevin Wirtz recommended that we go ahead and determine trees that need to be replaced.

Exemption from planting trees was discussed as was correspondence and processes.

- Setup/assignment plan for our spring tasks:
 - Median flower bed – Kimberly Sells, Richard Howells, Helen Howells
 - Village Hall Plants – Kimberly Sells, Richard Howells, Helen Howells
 - Finish trees on Chestnut Street. They needed to get cut back due to fungus. The cut back did not kill the trees. All are blooming.
 - 33 trees were planted at the Water Tower. One did not make it and one was killed by the lawnmower.
 - Three signs and Village Hall. Painting and maintaining the signs to make them look better. Kevin Wirtz and Roger Rachuba are to get together with Daniel Birenbaum.
 - Start of one-year plan (started)

Discussion took place relative to peat pots and sunflowers for the kids at Arbor Day.

We have received \$500.00 from Modern Woodman, \$200.00 memorial for Sandy St. Peter, and Village support.

- Sky Drive. Jamie Cecil has set up accounts in hotmail. Documents can be obtained in read only format through the web. Discussion took place.

Miscellaneous Matters:

The following actions will be discussed and possible action taken:
None

Adjourn:

A motion to adjourn at 8:30 p.m. was made by Kevin Wirtz and seconded by Richard Howells. The Tree Board was polled: ayes – Peterik, Howells, Wirtz, Krier; noes – none; abstain – Rachuba. Motion carried.

Respectfully submitted,

Lila M. Mueller, CMC
Village Clerk/Deputy Treasurer