

**Sewer and Water Committee** – November 2, 2009 (Corrected)

The following media were noticed relative to this meeting per the Open Meetings Law of the State of Wisconsin: The Ozaukee Press, Port Washington, WI; The Milwaukee Journal-Sentinel (Ozaukee-Washington Desk), Milwaukee, WI; The Sheboygan Press, Sheboygan, WI. In addition, a copy of the agenda was also posted at the following locations within the Village of Belgium: Belgium Village Hall, Belgium Post Office, Port Washington State Bank (Belgium Office), Harris Bank, N.A. (Belgium Office), and Belgium Hardware and Beverage.

**Call to Order, Roll Call, Establishment of a Quorum:**

Chairman John Thiele called the meeting to order at 7:15 p.m. Present were Trustees Ronald Weyker, Eric Wilkowski. A quorum was declared established. Also in attendance were Daniel E. Birenbaum - DPW & Water Superintendent, Neil Anderson - Wastewater Superintendent, President Kevin Kowalkowski, Matthew J. Greely, P.E. of McMahon Associates, Inc., and Trustees Clem Gottsacker and Jeff Ritter.

**Open Meeting Law Compliance Check:**

This meeting is in compliance.

**Pledge to Flag, Moment of Silence:**

**Approval of Minutes – October 8, 2009**

A motion was made by Trustee Weyker and seconded by Trustee Wilkowski to approve the minutes of October 8, 2009 with corrections to the Call to Order, Roll Call, Establishment of a Quorum section. The Sewer and Water Committee was polled: ayes – Weyker, Wilkowski; noes – Thiele; abstain – none. Motion carried. Trustee Thiel voted no because the “corrected minutes” should be presented to the committee once again and voted upon instead of accepting “corrected minutes” without review and publishing.

**Announcement of Closed Session:**

No Closed Session will take place during this meeting.

**Announcements/Input:**

The following announcements and input will be discussed and possible action taken:  
None

**Action Items:**

None

**Miscellaneous Matters:**

The following actions will be discussed and possible action taken:

- S & W Personnel Overtime. Memo issued on October 6, 2009 stating no overtime to be authorized without going through President Kowalkowski. President Kowalkowski in support of Trustee Weyker’s idea to schedule time off during the week when weekend

work has been required. Already over budget around \$75,000 deficit, need to be creative in reducing expenses.

- Utility Bill Concerns:
  - 353 S. Heritage Street – late fee. Internal policy is to post any payments received in the drop box after 4:30 p.m. the following business day. Wording to this nature to be displayed on drop-box so residents are aware of policy. Resident wants late fee to be waived, request was denied.
  - 20 day late fee application – Scott Gilson. Discussion took place. 20 day late fee application will remain unchanged.
  
- Well #2 Pumphouse/Insurance Claim:
  - Matt Greely Information. 2 pending issues, a contract change order to Goldsmith. Contractor not agreeing with the change order. Final payment to contractor in the amount of \$5522.82. The other issue is in regards to insurance claim. West Bend Mutual to stop payment on check issued to contractor and the Village of Belgium and reissue a check to the Village without it being a two party check. Check to be issued in the amount of \$6203.00 which is the full amount of the insurance claim. Finalizing the payment to the contractor still remains to be resolved. Further discussion with and letter to be drafted by Atty. Antoine.

Clem Gottsacker left the meeting at 8:00 p.m.

- Geographical Information System (GIS):
  - Engineering information. Discussion took place.
  - Seminar update. Neil Anderson reported that the seminar went well; it gave an overview of capabilities available with GIS. Moving from paper to more digital format, this is just a start for the Village.

Clem Gottsacker reentered the meeting at 8:55 p.m.

- Water Quality Concern:
  - Water Sampling. Water sampling is done once a week, water is clear. Wait until springtime to continue water sampling. If there becomes an issue with discolored water, the homeowner to provide sample.
  - Hydrant Flushing Update. Hydrant flushing is complete.
  
- Home Inspections for I & I:
  - House Inventory. Neil Anderson noted that 680 homes out of 809 need to be inspected. 680 is the amount of homes that do not have storm water laterals going to their home. Looked into doing four inspections in an hour with focus on the problem areas first. Establish priority areas to be looked at first, these to include South Avenue and Victory Street then move to North Avenue and Elevator Lane and finally Elm Street and Lake Hills South. Recommended to try inspecting 10% of the houses or 100 within the next year doing high priority homes first and if many of the homes are not cross-connected then stop. Only 10-20 cross-connected homes can impact the system. A citation to be issued to homeowners not in

- compliance and possible special assessments for doing disconnects. Possible part-time person to help conduct the inspections.
- Plan update. Discussion took place.
- Energenecs Billings. Discussion took place. Neil Anderson to write letter outlining issue, the Village spent money for a repair that did not take place. Recommended to hold payment for Energenecs.
- Budget Update:
  - 9-Month Actual. Discussion and budget workshop took place.
  - Capital Projects. Discussion took place.
    - LRIP Funds – Main Street Project
- Emergency Generator purchase. Cannot run it on natural gas will not work.

**Adjourn:**

A motion to adjourn at 11:21 p.m. was made by Trustee Wilkowski and seconded by Trustee Weyker. The Sewer and Water Committee was polled: ayes – Thiele, Weyker, Wilkowski; noes – none; abstain – none. Motion carried.

Respectfully submitted,

Lila M. Mueller, CMC  
Village Clerk-Treasurer

kmp