

Parks, Recreation & Forestry Committee – August 28, 2009

The following media were noticed relative to this meeting per the Open Meetings Law of the State of Wisconsin: The Ozaukee Press, Port Washington, WI; The Milwaukee Journal-Sentinel (Ozaukee-Washington Desk), Milwaukee, WI; The Sheboygan Press, Sheboygan, WI. In addition, a copy of the agenda was also posted at the following locations within the Village of Belgium: Belgium Village Hall, Belgium Post Office, Port Washington State Bank (Belgium Office), Harris Bank (Belgium Office), and Belgium Hardware and Beverage.

Call to Order, Roll Call, Establishment of a Quorum:

Chairman Dale Pfeifer called the meeting to order at 11:04 a.m. In attendance were Trustees Ron Weyker and Clem Gottsacker. A quorum was declared established. Also in attendance were Richard Howells – Tree Board Chairman, Carol Pomeday – The Ozaukee Press (11:08 a.m.) and Jamie L. Cecil – Deputy Clerk-Treasurer (11:26 a.m.)

Open Meeting Law Compliance Check:

This meeting is in compliance.

Pledge to Flag, Moment of Silence:

Announcement of Closed Session:

None scheduled

Approval of Minutes – May 11, 2009 & May 18, 2009:

A motion was made by Trustee Gottsacker and seconded by Trustee Weyker to approve the minutes of May 11, 2009. The Parks, Recreation and Forestry Committee was polled: ayes – Pfeifer, Weyker, Gottsacker; noes - none; abstain - none. Motion carried.

A motion was made by Trustee Weyker and seconded by Trustee Gottsacker to approve the minutes of May 18, 2009. The Parks, Recreation and Forestry Committee was polled: ayes – Pfeifer, Weyker, Gottsacker; noes - none; abstain - none. Motion carried.

Announcements/Input:

The following announcements and input will be discussed and possible action taken:
None

Action Items:

None

Miscellaneous Matters:

The following actions will be discussed and possible action taken:

Carol Pomeday entered the meeting at 11:08 a.m.

- **Heritage Park**
 - **Connection & Impact Fees** – Concession Stand. Discussion took place on previous unwritten policy. The feeling of the committee was that a resolution should be developed and reviewed to waive hook-up fees and impact fees as we would be paying ourselves. A motion was made by Trustee Gottsacker and seconded by Trustee Weyker to recommend to the Village Board to develop a resolution on waiving connection fees and impact fees for Village owned structures and projects. The Parks, Recreation and Forestry Committee was polled: ayes – Pfeifer, Weyker, Gottsacker; noes - none; abstain - none. Motion carried.

Trustee Pfeifer is to contact Lion Club representative Donald Bystricky for the status of the proposed concession stand project.

- **Lake Hills Park.** Graffiti was applied to several pieces of playground equipment. The DPW staff has tried most cleaners to try to remove it and it is still visible. They will try to touch up paint the area with paint from the playground manufacturer. Daniel Birenbaum would like to see a dusk to dawn light go up in this park. The trees have grown up and provide a lot of shadows in the park. Daniel is to obtain prices and bring it to the next Village Board meeting. The committee favored rapid installation of the light.

Jamie L. Cecil entered the meeting at 11:26 a.m.

- **Park Plan Up-date for DNR Grants.** Lila Mueller explained that our Parks and Open Spaces Plan had expired. Under previous Village administration, this process was started. We need to be on the DNR eligibility list to receive DNR grants. Dave Schmalz from McMahan was in the discussion but no real decision was made on what we were going to do. Lila is to obtain a quote from McMahan as well as a time line. A motion was made by Trustee Weyker and seconded by Trustee Gottsacker that we proceed to obtain a quotation from McMahan to prepare a Parks and Open Spaces Plan with a time line to be submitted at the earliest possible time. The Parks, Recreation and Forestry Committee was polled: ayes – Pfeifer, Weyker, Gottsacker; noes - none; abstain - none. Motion carried.
- **1 & 5 Year Plan – Tree Board.** Richard Howells and Jamie Cecil explained the proposed plan and the need to have this adopted for grant and planning purposes. A September 4, 2009 deadline exists for submittal of the Village of Belgium Tree Board 1 Year and 5 Year Plan for a grant. A motion was made by Trustee Gottsacker and seconded by Trustee Weyker to recommend to the Village Board the Tree Board One and Five Year Plans (goals and objectives) including the amendments. The Parks, Recreation and Forestry Committee was polled: ayes – Pfeifer, Weyker, Gottsacker; noes - none; abstain - none. Motion carried.

Carol Pomeday left the meeting at 12:14 p.m.

- **Urban Forestry Grant.** This was briefly discussed. The One and Five Year Plan is needed for this grant. Announcement should be made in the middle of December for successful applications.
- **Tree Board Budget.** Richard Howells explained the budget to the committee. A motion was made by Trustee Weyker and seconded by Trustee Gottsacker that the Parks, Recreation and Forestry Committee approve the Tree Board Budget in the amount of \$4,435.00 excluding grants and the Village Board should include it in their budget. The Parks, Recreation and Forestry Committee was polled: ayes – Pfeifer, Weyker, Gottsacker; noes - none; abstain - none. Motion carried.

Trustee Weyker complimented Richard Howells on his efforts on preparing the 5 year plan. He also cautioned him to not take on the entire work load as an individual but to fully utilize the Tree Board as a team so as to avoid individual burn out.

Jamie Cecil indicated that she is working with Daniel Birenbaum on tracking of time for grants.

- **Park Budget.** When developing the budget, staff was reminded to include rental of outdoor toilets, fertilizer and weed spraying for Heritage Park.

Adjourn:

A motion was made by Trustee Weyker and seconded by Trustee Gottsacker to adjourn at 12:48 p.m. The Parks, Recreation and Forestry Committee was polled: ayes – Pfeifer, Weyker, Gottsacker; noes - none; abstain - none. Motion carried.

Respectfully submitted,

Lila M. Mueller, CMC
Village Clerk-Treasurer