

General Government and Finance Committee - May 20, 2010

The following media were noticed relative to this meeting per the Open Meetings Law of the State of Wisconsin: The Ozaukee Press, Port Washington, WI; The Milwaukee Journal-Sentinel (Ozaukee-Washington Desk), Milwaukee, WI; The Sheboygan Press, Sheboygan, WI. In addition, a copy of the agenda was also posted at the following locations within the Village of Belgium: Belgium Village Hall, Belgium Post Office, Port Washington State Bank (Belgium Office), Harris Bank, N.A. (Belgium Office), and Belgium Hardware and Beverage.

Call to Order, Roll Call, Establishment of a Quorum:

The meeting was called to order at 5:37 p.m. by Chairman Eric Wilkowski. In attendance was President Kevin Kowalkowski, Trustee Robin Nierode. A quorum was declared established. Also in attendance was Jamie Cecil – Treasurer/Deputy Clerk.

Open Meeting Law Compliance Check:

This meeting is in compliance.

Pledge to Flag, Moment of Silence:

Approval of Minutes – May 13, 2010:

A motion was made by Chairman Wilkowski and seconded by Trustee Nierode to approve the minutes for May 13, 2010. The General Government and Finance Committee was polled; ayes – President Kowalkowski, Chairman Wilkowski, and Trustee Nierode; noes – none; abstain – none. Motion carried.

Announcement of Closed Session:

There will be a closed session.

- The General Government and Finance Committee will convene to Closed Session per 19.85 (1) (e) to negotiate terms for a contract. A motion was made by President Kevin Kowalkowski and seconded by Trustee Robin Nierode to go into a closed session at 6:37 p.m. The General Government and Finance Committee was polled; ayes- Kowalkowski, Wilkowski, and Nierode; noes – none; abstain – none. Motion carried.
- The General Government and Finance Committee reconvened to open session at 6:48 p.m.

Announcements/Input:

None

Action Items:

- Recommendation of Approval of Building Inspector – President Kowalkowski made a motion that was seconded by Trustee Wilkowski to recommend to the Village Board the hiring of Roger Kison Inspection Services. Based on the negotiations that Chairman Wilkowski has made with him. Contingent on the language in the offer letter to him. The General Government and Finance Committee was polled; ayes – Chairman Wilkowski, President Kowalkowski, and Trustee Nierode; noes – none; abstain – none. Motion carried.

- Workhorse Software – There was discussion about the Workhorse program and invoice procedures. A motion was made by President Kowalkowski and seconded by Trustee Nierode to allow Jamie Cecil - Treasurer/Deputy Clerk to upgrade from the Village’s current asset module to the miscellaneous invoice module. The General Government and Finance Committee was polled; ayes – President Kowalkowski, Chairman Wilkowski, and Trustee Nierode; noes – none; abstain – none. Motion carried.
- Forms for Village Website – Chairman Wilkowski would like to have the Village’s forms online so residents could have easier access to them. President Kowalkowski said that there is money in the budget for three new computers. President Kevin Kowalkowski wants Lila Mueller – Village Clerk/Deputy Treasurer and Jamie Cecil – Treasurer/Deputy Clerk to start looking into purchasing new computers. The information should be brought to the next General Government and Finance Committee, which will be held on June 8, 2010. A motion was made by President Kowalkowski and seconded by Trustee Nierode to start the process of putting public forms on the website; ayes – Chairman Wilkowski, President Kowalkowski, and Trustee Nierode; noes – none; abstain – none. Motion carried.
- Minutes Policy – There was discussion about the Village’s minute policy. President Kevin Kowalkowski suggested that 10 days after the meeting the minutes should be typed and distributed to the appropriate people. President Kevin Kowalkowski made a motion that was seconded by Trustee Robin Nierode to approve the institution of a minute’s policy to a 10 calendar day grace period to get minutes to the appropriate committee members for approval prior to the next committee. The General Government and Finance Committee was polled; ayes – Chairman Eric Wilkowski, President Kevin Kowalkowski, and Chairman Robin Nierode; noes – none; abstain – none. Motion carried.

Miscellaneous Matters:

None

Adjourn:

A motion was made by President Kowalkowski and seconded by Trustee Nierode to adjourn the General Government and Finance Committee at 6:11 p.m. The General Government and Finance Committee was polled; ayes – President Kowalkowski, Chairman Wilkowski, and Trustee Nierode; noes – none; abstain – none. Motion carried.

Respectfully submitted,

Lila M. Mueller, CMC
Village Clerk/Deputy Treasurer

sae/lmm