

## **General Government and Finance Committee** – June 8, 2010

The following media were noticed relative to this meeting per the Open Meetings Law of the State of Wisconsin: The Ozaukee Press, Port Washington, WI; The Milwaukee Journal-Sentinel (Ozaukee-Washington Desk), Milwaukee, WI; The Sheboygan Press, Sheboygan, WI. In addition, a copy of the agenda was also posted at the following locations within the Village of Belgium: Belgium Village Hall, Belgium Post Office, Port Washington State Bank (Belgium Office), Harris Bank, N.A. (Belgium Office), and Belgium Hardware and Beverage.

### **Call to Order, Roll Call, Establishment of a Quorum:**

The meeting was called to order at 5:09 p.m. by Chairman Eric Wilkowski. In attendance was Kevin Kowalkowski, and Robin Nierode. A quorum was established. Also in attendance was Dan Birenbaum – DPW & Water Superintendent, Jamie Cecil – Treasurer/Deputy Clerk, Roger Rachuba – Tree Board, and Richard Howells – Tree Board (5:43 p.m.).

### **Open Meeting Law Compliance Check:**

This meeting is in compliance.

### **Pledge to Flag, Moment of Silence:**

### **Approval of Minutes – May 20, 2010:**

A motion was made by Robin Nierode and seconded by Kevin Kowalkowski to approve the minutes from May 20, 2010. The General Government and Finance Committee was polled; ayes – Eric Wilkowski, Robin Nierode and Kevin Kowalkowski; noes – none; abstain – none. Motion carried

### **Announcement of Closed Session:**

There will be a closed session.

### **Announcements/Input:**

The following announcements and input will be discussed and possible action taken:  
None

### **Action Items:**

None

### **Miscellaneous Matters:**

The following actions will be discussed and possible action taken:

A motion was made by Kevin Kowalkowski and seconded by Robin Nierode to move Miscellaneous Matters 10)a) up to 9)a). The General Government and Finance Committee was polled; ayes – Eric Wilkowski, Kevin Kowalkowski and Robin Nierode; noes – none; abstain – none. Motion carried.

- Richard Howells – New Tree Board Accts, Steins, Budget – Roger Rachuba discussed the Tree Board Budget.

Richard Howells entered the meeting at 5:43 p.m.

The Tree Board Budget was discussed further. Rich discussed what project he had planned for the rest of the year. The committee discussed procedures for spending money. Eric Wilkowski asked that Rich Howells come up with a plan and present that to the Village Board.

- Timeline – July 12 – Administrative Assistant returning – Kevin Kowalkowski will talk to Katie Kowalewski and find out her intentions. Sherri Erickson – Temporary Administrative Assistant will have an exit interview when she leaves the Village Hall.
- Recorder System – Lila Mueller showed the committee a new recording system for use at meetings. There was discussion about the minute procedure. It was noted that no funds were budgeted for the recorder. Investigation into what other municipalities are doing relative to recording is to be sought. Lila Mueller has an August 1 deadline for this project.

A motion was made by Kevin Kowalkowski and seconded by Robin Nierode to move the Closed Session up to item 10d & 10c. The General Government and Finance Committee was polled; ayes – Eric Wilkowski, Kevin Kowalkowski and Robin Nierode; noes – none; abstain – none. Motion carried.

- The General Government and Finance Committee will convene to Closed Session per WI Stats. 19.85 (1) (c) to consider employment of summer help and (1) (b) considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter; providing the faculty member or other public employee or person licensed is actual given notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand the evidentiary hearing or meeting be held in open session. This paragraph and par. (f) do not apply to any such evidentiary hearing or meeting where the employee or person licensed requested that an open session be held. A motion was made by Kevin Kowalkowski and seconded by Robin Nierode to go into closed session at 6:23 p.m. The General Government and Finance Committee was polled; ayes – Eric Wilkowski, Kevin Kowalkowski, and Robin Nierode; noes – none; abstain – none. Motion carried.
  - The General Government and Finance Committee reconvened to open session at 9:52 p.m.
  - No action resulted from Closed Session
- Policies & Procedures – This topic was tabled until the next General Government and Finance Committee meeting.
- Brush Chipping – There was discussion about the amount of time that the DPW workers are at one location chipping brush. Lila Mueller – Village Clerk/Deputy Treasurer will ask other communities what their policies are.

- Operator's Licenses – two (2) year term – This topic is tabled until the next General Government and Finance Committee meeting.
- South Avenue and Victory Street Special Assessments – Eric Wilkowski thought that special assessments could be paid back in five (5) years.
- Laptops – The committee discussed the idea of new laptops for the office staff. This topic is tabled until the committee gets more information.

**Adjourn:**

A motion was made by Kevin Kowalkowski and seconded by Robin Nierode to adjourn the meeting at 10:15 p.m. The General Government and Finance Committee was polled; ayes – Eric Wilkowski, Kevin Kowalkowski and Robin Nierode; noes – none; abstain – none. Motion carried.

Respectfully submitted,

Lila M. Mueller, CMC  
Village Clerk/Deputy Treasurer

sae/lmm